



TCT "In a Clamshell"

"We're all going to share the success or failure of the mission - Let's all focus on a successful mission"

Leadership:

Directing & Guiding activities of team members, stimulating personnel to work together as a team.

- > Seek task related input from team
- > Regularly update mission progress
- > Be alert for potential work overload
- > Motivate team with positive reinforcement
- > Focus on task
- > Constantly assess the risk
- > Watch for health/safety of each other
- > Tap resources / Seek direction

Mission Analysis:

Make long-term & contingency plans, organize, allocate, and monitor team resources.

- > What is the mission
- > Define the tasks
- > Verify data and double check it
- > Discuss objectives
- > Assess risk: Eliminate / Control / Manage
- > Take no unnecessary risk
- > Accept only if benefits outweigh cost
- > Time critical: Person in the water (PIW)
- > Deliberate: Standard Operating Procedure (SOP)
- > Strategic - How mission accomplished

Adapability & Flexibility:

Altering a course of action to meet challenging demand, maintaining constructive behavior under pressure, and working effectively with other team members.

- > What do we do if it doesn't go as planned
- > Helps better understand present situation
- > Trap errors to minimize decisions that were based on bad information
- > A Successful Team:
 - * Quickly recognize changing situation
 - * Adapt to changing conditions
 - * Compensate for changes
 - * Anticipate other members needs
 - * Function as a single unit

Situational Awareness:

Knowing what is happening to the team, the unit, and the mission at all times.

- > What is going on around you; Such as:
 - Hazards / Water / Weather / Sea State
- > Anticipate needs of the team
- > Continually assess situation
- > Provide info - Don't wait to be asked
- > Resolve unresolved discrepancies
- > Preoccupation / Ambiguity
- > Show you are aware of surroundings

Decision Making:

Applying logical and sound judgment based on the available information.

- > Gather information before making decision
- > Cross check info sources for agreement
- > Identify alternatives / Have contingencies
- > Explore possible solutions
- > Discuss consequences of decisions
- > Provide rationale for decisions
- > Optimize - Consider choices
- > Weigh consequences

Communication:

Clearly and accurately sending and acknowledging information, instructions, and commands; and providing useful feedback.

- > Process for exchanging information
- > Provide information when asked
- > Acknowledge all communication
- > Repeat as necessary to ensure received
- > "Parroting" - repeat back verbatim
- > Request/provide clarification if needed
- > Use standard terminology
- > Create an environment where everyone wants to work together

Assertiveness:

Actively participating, stating, and maintaining a position until convinced by the facts (not the authority or personality of another) that your position is wrong. Taking action when necessary.

- > Mutually respectful of each other on team
- > Right to have & express your ideas/feelings
- > Right to be listened to & be taken seriously
- > Right to ask for information from others
- > You're part of team, not just along for ride
- > Ask task related questions
- > Bring question - Bring a solution
- > Ask for assistance - completing task
- > Advise if under stress/Need rest, etc.
- > Rank differences should not threaten safety of the mission