

**Coxswain - Underway Currency Maintenance / Recertification Check Ride**

**References** Boat Crew Seamanship Manual, COMDTINST M16114.5 (series)  
Auxiliary Operations Policy Manual, COMDTINST M16798.3 (series)  
District SOPs, Policy Manuals, and other local Instructions

**Conditions** Performed triennially while underway on an Auxiliary Facility in calm sea conditions. Member must accomplish task without prompting or use of a reference.

**Standards** In response to the QE the member must answer questions on, and perform the below listed evolutions for the Coxswain position.

**NOTE:** The QE may add tasks to the performance criteria if he/she feels it necessary to evaluate a member's readiness for recertification. The addition of any tasks will be reported to Commandant (CG-3PCX-2) via the Director of Auxiliary for possible inclusion in future revisions of the program.

**Completed**

**Performance Criteria**

1. Conducted a pre-underway check off and confirmed the facility was within its stated operational limitations to perform the assigned mission.
2. Conducted a pre-underway brief. Assessed crewmembers physical capabilities to perform mission, discussed safety issues, such as:
  - a. Wearing of jewelry
  - b. Team coordination and communication
  - c. Operational Risk Management
3. Ensured all crewmembers wore PFD's and had a good understanding of the requirements and use of the personnel survival equipment.
4. Efficiently and safely handled the facility and communicated effectively with the crew while getting underway.

- \_\_\_\_\_ 5. Gave proper commands to the helm watch, used navigational charts, aids to navigation, and installed electronic navigation gear.
- \_\_\_\_\_ 6. Assigned lookout watch (es) and verified the safety of the facility based on the reports made by lookout.
- \_\_\_\_\_ 7. Responded to a Man-Overboard drill, and safely recovered a simulated PIW. (A life ring, life-like dummy, or other floating object can be used as PIW).
- \_\_\_\_\_ 8. Demonstrated the following knots:
  - a. Bowline.
  - b. Clove Hitch.
  - c. Sheet Bend.
  - d. Round Turn and Half Hitch.
- \_\_\_\_\_ 9. Demonstrated proficiency and safety during a stern tow, including:
  - a. Making preparations for taking a vessel in tow.
  - b. Communication with crewmembers.
  - c. Towing approach and station keeping.
  - d. Proper speed and towline considered.
  - e. Safety of and communications with personnel on towed boat.
- \_\_\_\_\_ 10. Demonstrated proficiency and safety during an alongside tow.
  - a. Making preparations for taking a vessel in tow.
  - b. Communication with crewmembers.

- c. Towing approach and station keeping.
- d. Proper speed and towline considered.
- e. Safety of and communications with personnel on towed boat.

\_\_\_\_\_ 11. Correctly plotted and ran three legs of a search pattern designated by the QE.

\_\_\_\_\_ 12. Demonstrated proficiency while anchoring and weighing anchor.

\_\_\_\_\_ 13. Used appropriate navigational sound signals when needed.

\_\_\_\_\_ 14. Kept the controlling unit informed of mission operations and conducted scheduled Position and Ops Normal Reports.

\_\_\_\_\_ 15. Efficiently and safely moored the boat.

\_\_\_\_\_ 16. Satisfactorily answered QEs questions on policies and procedures. Questions are limited to knowledge required by the qualification guide tasks, (e.g. engine casualties, SAR organization and responsibilities, MSAP, salvage policy, and patrol commanders' duties).

\_\_\_\_\_ 17. Discussed and demonstrated knowledge of filling out and processing required reports.

**Accomplished**      **QE's signature** \_\_\_\_\_      **Date** \_\_\_\_\_

**QE's signature** \_\_\_\_\_      **Date** \_\_\_\_\_

**Comments**      **NOTE-** Comments should be made in detail. Tasks that were not performed to standards, require specific comments addressing what the deficiencies were and why, and what corrective action must be taken to be successful at the next check ride. **Only those tasks not successfully completed must be redone during the next QE Evaluation session.** The session should be conducted in a reasonable time frame. Each QE should initial on the line by the task that was successfully accomplished during the check ride they evaluated and then sign on the "Accomplished" and "Date" line. A copy of this task should accompany the letter for Recommend for Recertification, to the Director.

**(Additional comments may be recorded on the back of this sheet)**